



PINE SPRINGS CAMP

814-629-9834 : www.pinesprings.org

SUMMER STAFF POSITION DESCRIPTIONS

Men's & Women's Directors (2 positions):

The Men's and Women's Directors are responsible for the spiritual and emotional needs of all summer staff. One way this occurs is through weekly 1 on 1 meetings with every staff member. They also play a large role in staff orientation. They plan and lead the Saturday night staff meetings and devotions, attend the VWD end of the week evaluations, and coordinate the daily morning staff devotions.

Program Coordinator:

The primary responsibility of the Program Coordinator is to support the Summer Camp Director (SCD) with the daily operation and management of the summer camp program. They are responsible for coordinating and leading the Opening Programs, Wednesday Night game and campfire and MC'ing the meal time activities. The PC also works with the SCD to care for the Volunteer Weekly Directors (VWD) in providing props, game supplies, and snack items. Candidates need to possess strong organizational skills, good time management, must be a trouble shooter, work independently, be able to take initiative and be comfortable with public speaking and giving directions.

Chrysalis & Nature Coordinator (1 position):

The C&NC is responsible for all Chrysalis activities (crafts and art projects). This person will work with the SCD to manage the Chrysalis inventory and projects. A creative and imaginative mind is helpful. They are also responsible for leading and coordinating nature activities including: nature hikes to locate and identify trees, insects, animals, creek walks, and time at the frog pond. The C&NC cares for the camp animals. The C&NC will also help identify and develop new discovery opportunities for the camp and campers. A good understanding of nature, the environment, plant life and animals is helpful.

Timothy Team Coordinator:

The Timothy Team Coordinator supervises and serves alongside our Timothy Team members and cares for their spiritual and emotional needs. Candidate must be able to effectively manage a staff, lead devotions and Bible Studies, disciple and mentor students, and assist whenever needed. A passion for teenagers and discipleship is necessary.

Waterfront Coordinator:

This person is responsible for all programming at and around the pool including; morning dip, swim tests, daily swimming time, pool parties, water slide, slip and slide and water balloons. The WC will coordinate all pool and water-related activities with the Summer Camp Director. The WC works directly with all PSC lifeguards and acts as their immediate supervisor in the absence of the SCD. Supervision of lifeguarding staff includes discipleship and encouragement as well as leading by example in daily job assignments, attendance/promptness at the pool during scheduled working hours and ensuring proper lifeguard rotation while on duty. The WC is also responsible for checking pool levels daily and works with the Facilities Director when additional pool maintenance is required. The WC must possess current documentation of all necessary Red Cross Lifeguard, First Aid, and CPR certifications.



PINE SPRINGS CAMP

814-629-9834 : www.pinesprings.org

SUMMER STAFF POSITION DESCRIPTIONS

Counseling Staff:

Counselors are responsible for the care, discipleship, nurturing, safety, and teaching of the summer campers. They lead daily devotions, lead or assist in teaching the daily Bible lessons, plan and lead the evening campfires, and lead or help with any games that the VWD's might have. Pine Springs works with three levels of counselors:

Cornerstone— Cornerstone counselors have completed their senior year of high school. They will be paired with various second-year staff for the summer and meet with an individual on Leadership or full time staff for discipleship and accountability.

First Year Counselors— First Year Counselors have completed their freshman year of college and are working at Pine Springs for the first time. They have the opportunity to work with our returning staff to learn how Pine Springs does summer camp.

Returning Counselors— Returning counselors have spent one or more summers working at Pine Springs as a counselor. They are experienced staffers who lead and teach both campers and new staff.

Lifeguard Staff:

The Lifeguard staff serve under the Waterfront Coordinator and are responsible for the care and safety of the pool and water activities on and off camp property. They provide oversight for all pool activities: Water slides, swimming, and the slip-n-slide. The Lifeguard staff assist the Program Coordinator by leading water related games and activities and filling water balloons. They are also responsible for the cleanliness of the pool area, bathhouse, and lawns within the pool walls. Red Cross Lifeguard Certification, First Aid, and CPR are required. Pine Springs offers an opportunity for CPR recertification.

Adventure Staff:

Serving under the Adventure Director, the Adventure Staff manage all adventure activities on and off site. They are responsible for facilitating/leading team building initiatives, low ropes course, mountain biking, orienteering, target sports, climbing walls, climbing tower, zip line, and high ropes course. They also facilitate off-site mountain biking, canoeing, bouldering, and white water rafting. They are responsible for the inspection, care and storage of all equipment, as well as weekly cleaning and organization of the adventure building. Experience is helpful, but candidates must be teachable as we provide training specific to our requirements and procedures. Applicants should be physically fit, mature, responsible, and able to put the well-being of campers and total safety before everything else.

Timothy Team:

Serving under the Timothy Team Coordinator, Timothy Team members are the backbone of the summer camp ministry. Team members work primarily behind the scenes assisting the camp cook, preparing food, washing dishes, cleaning the A-frame (dining hall), cleaning bathrooms, serving snacks at campfires and various other tasks as needed. Timothy Team members also get to help with skits, games and various programming throughout the summer. This paid position is the first opportunity campers have to serve on summer camp staff. **Candidates must have completed their Junior year (11th grade) of high school and must be able to make a commitment of 4 consecutive weeks.** Experience as a Pine Springs camper is preferred but not required.